



# Parks and Recreation Department

Redmond's Parks and Recreation Department features extensive recreational facilities and sports complexes. Modern facilities are operated in conjunction with regional parks, waterfront sites and an extensive trails/open space preserve program. The City offers its citizens 29 developed parks consisting of 1,131 acres and 14 undeveloped parks containing another 173 acres. In addition, Redmond has 25 miles of developed trails and 27 miles of undeveloped trails.

Efforts to create attractive spaces and gathering places are presented by the planned higher population density and opportunities for downtown redevelopment. Redmond's Parks and Open Space Plan (PROPLAN) provides strategies and guidelines for investing in future parks and recreation needs. Facilities such as the Old Redmond School House Community Center, the Senior Center, the Old Firehouse Teen Center, and Riverwalk Improvement Programs are all outgrowths of the PROPLAN. The Parks and



Recreation Department also provides support for and gains strategic advice from several Boards and Commissions which include: The Parks Board (7 members), Redmond Arts Commission (9 members), Trails Committee (7 members), and Seniors Advisory Board (12 members). The Department maintains close liaisons with such organizations as Youth Eastside Services (YES); the Greater Redmond Little League and Babe Ruth organizations; Redmond Youth Partnership; and the Lake Washington School District (23,700 students).

The Parks and Recreation Department consists of a full time staff of 52 employees and over 200 seasonal/



part-time personnel. The Department's annual operating budget is \$7 million, with a six-year CIP in excess of \$19 million. The Department has three operating divisions including Recreation Services, Capital Improvements Planning/ Administration, and Parks Operations (maintenance). The current Director has served City Government and the citizens of Redmond for over five years and has solidified Redmond's prominence among state and region-wide organizations for its excellence in parks and recreation programs.



## Duties and Responsibilities

The Director of Parks and Recreation is responsible for the effective and efficient oversight of all department activities and for overall leadership of the City as a member of the Strategic Leadership

Team (Department Directors, Mayor, and Mayor's staff). He/she will provide expert guidance, advice, and counsel to the Mayor, City Council, Strategic Leadership Team, and departmental staff with regard to the innovative and cost effective management of all related facilities, programs and plans. The Director will be responsible for the management of the physical assets, revenues, programming, and services provided under the broad auspices of the Department. The Director is responsible for:

- ❖ Coordination and evaluation of all budgetary and fiscal matters;
- ❖ Development of current and long-range strategic plans;
- ❖ Maintenance and upgrade of all administrative and supporting systems;
- ❖ Establishment and implementation of work-plan initiatives in support of the Mayor and Council's goals and objectives;
- ❖ Compliance with the City and Department's mission of delivering high quality/optimal service to the public;
- ❖ Preservation of the City's natural systems and beauty in the community;
- ❖ Promotion of programs and activities which are consistent and compatible with Redmond's natural environment and which promote quality over extended time frames; and
- ❖ Continuation of the principles and values of a community-oriented government, which ensure Redmond is a safe, enjoyable, friendly, and interesting place to live, work, and play.

## Current Issues

The following subjects were determined to have primary importance for the new Parks and Recreation Director in his/her first six to eighteen months of employment. The items do not represent a complete list of priorities, nor are they intended to restrict the scope or range of a new Director's discovery efforts. Issues were developed after discussions with the Mayor, Council President, several Strategic Leadership Team members, the incumbent Parks and Recreation Director, Division Managers and staff of the Parks and Recreation Department.